



Framingham
State University

**Faculty-led Study Abroad Program
Application for non-CGE travelers**

Please clearly PRINT all information!!



Name of Program: **Geography Department Summer Institute 2018 Trip – AMSTERDAM**

A COPY OF YOUR CURRENT PASSPORT OR PASSPORT APPLICATION FORM MUST ACCOMPANY THIS APPLICATION

Name: (EXACTLY as on your passport): _____ M F
Last First Middle

Passport Number: _____ State Issued: _____ Country: _____ Exp. Date: ____ / ____ / ____

Date of birth: ____ / ____ / ____ Place of birth: _____ Citizenship: _____
Month Day Year City, State, Country

If not a U.S. citizen, what is your residency status or what type of visa? _____

Current Address (Valid until ____ / ____ / ____) _____

Home telephone (with area code): (____) ____ - _____ Cell Phone: (____) ____ - _____

Permanent address: (where mail always reaches you): Same as above _____

Permanent Telephone (with area code): Same as above (____) ____ - _____

Email address (for program information): _____ @ _____
 @student.framingham.edu

Name of roommate(s): _____
 (For double occupancy bookings, you will be assigned a roommate (same gender, close in age) if you do not specify.)

Emergency Contact – Name: _____ Relationship: _____

Emergency Contact – Phone numbers: Home: (____) ____ - _____ Cell Phone: (____) ____ - _____

Student Information: FSU student Non-FSU student (list institution or none): _____

Status: Undergrad Grad FSU Alumni Other: _____

Credit hours completed by start of travel program: _____ Field of study: _____

Have you ever been involved in any legal or disciplinary action while attending FSU? If yes, please explain.

No Yes _____

I understand the policies of Durgan Travel and FSU listed on this flyer. Additionally, I have provided all information as accurately as possible and with the understanding that I may be subject to a cancellation or change penalties if they are incorrect. In addition, I agree to abide by the policies and procedures outlined in the Guidelines for Study Away and the FSU Handbook. Your signature also indicates permission for your disciplinary and academic records to be reviewed as part of the application process.

Signature

Date

Credit Card Only: VISA MC DISC Credit Card #: _____ Exp. Date: ____ / ____

Name (as it appears on credit card): _____

****Please Note: Payment by cash or check is discounted.****

Send bill (late Dec) to: Current Permanent

RESERVATION FORM: FSU SUMMER 2018 IN AMSTERDAM

FRAMINGHAM STATE UNIVERSITY/AMSTERDAM/07/09-16/18

\$2199 (cash/check) / \$2239 (credit card)

**Rates are per person, double, and include airline taxes, fees, and fuel surcharge (subj. to change)*

****PLEASE NOTE: Payment by cash or check is discounted****

Single, add \$598 *Subject to availability.* **Twin** **Triple**, (if available) same rate as twin

Framingham State University **requires all travelers** to purchase iNext Basic Travel Insurance (approx \$35) – payment in April 2018

Additionally, Durgan Travel Service offers **OPTIONAL Trip Mate Travel Protection** to insure your trip subject to listed restrictions. Durgan Travel Service recommends travel insurance to protect your travel investment. You can review this optional Trip Mate comprehensive plan at tripmate.com

You **MUST** choose **NO** below **OR YOU WILL BE CHARGE FOR THE OPTIONAL INSURANCE!**

YES **Insure my trip with Trip Mate Travel Protection!** Trip Mate Travel Protection will be added to the total package at **\$199 premium (twin/triple)** per person / **\$239 single** and will be prepaid from your deposit. (See policy inclusions). **The insurance premium is paid out of your initial deposit and is non-refundable.**

NO I do not wish to include the premium for **Trip Mate Travel Protection Insurance**. I realize that I am **NOT** covered by **Travel Protection Insurance**.

Please find enclosed a deposit of \$400 per person for ___ person(s) due as soon as possible, as space is limited and available on a first come, first served basis. Make your check payable to **DURGAN TRAVEL SERVICE**. I/we understand that the balance is due 75 days prior to tour departure and that full refunds, minus a \$25.00 service fee and the cost of insurance, will be returned to passengers if cancellation is given up to 90 days prior to tour departure date. Between 89 – 76 days prior to departure, the full deposit is non-refundable. Between 75 – 60 days prior to departure, 25% of the total tour price is forfeited. Between 59 – 45 days prior to departure, 50% of the total tour price is forfeited. Between 44 – 36 days prior to departure, 75% of the total tour price is forfeited. Within 35 days or less prior to departure – no refund.

Mail or bring **completed application, \$400 deposit check***
and **copy of passport (or passport application)** to:

Mail to:

**Dr. Judy Otto
82 Franklin Street
Peabody, MA 01960**

In person:

**Dr. Judy Otto
Hemenway Annex
Room 346A**

*Deposit check made out to **Durgan Travel**. Credit card payment also accepted (see page 1)

IMPORTANT NOTE:

PLEASE ENSURE THAT ALL NAMES ARE FILLED IN AS THEY APPEAR ON PASSPORTS

The Transportation Security Administration (TSA) requires the following information:

- **Full Name (as it appears on your passport!)**
- **Passport Number**
- **Passport Expiration Date**

You are responsible for filling out this form correctly and completely, and **failure to do so will result in the denial of boarding at the airport and/or financial penalties (\$300 or more)**. You are responsible for any expenses, inconveniences, or loss of trip stemming from providing incomplete or incorrect information. Additionally, airlines are refusing to do "name changes" if information is not provided properly in the first place, resulting in the passenger losing their seat. Any missing or outdated information **MUST** be provided to Durgan Travel Service no later than 75 days prior to departure. Plan to renew your passport in time to submit all pertinent information by 75 days prior to departure. **Your passport must not expire for a minimum of SIX (6) months after your return date.**



Trip details and specifications

- Day 1 – BOSTON-AMSTERDAM** Depart Boston for Amsterdam with layover, with full meal and beverage service in flight.
- Day 2 – AMSTERDAM:** Arrival at Schiphol Airport, meet local tour escort and board our private motorcoach. Panoramic orientation tour of the city enroute to our hotel, the Apollo Museumhotel Amsterdam City Centre. The **Welcome Dinner** is tonight. (D)
- Day 3 – AMSTERDAM:** Breakfast at the hotel. Full day at leisure for independent sightseeing, shopping and browsing. (B)
- Day 4 – AMSTERDAM:** Breakfast at the hotel. **OPTIONAL (\$\$)** Tours, visits and meetings TBA. Lunch on own. Evening free. (B)
- Day 5 – AMSTERDAM:** Breakfast at the hotel. Full day at leisure for independent sightseeing, shopping and browsing. (B)
- Day 6 –THE HAGUE? (TBD):** Breakfast at the hotel. **OPTIONAL (\$\$)** Tours, visits and meetings TBA. Lunch on own. Evening free. (B)
- Day 7 – AMSTERDAM:** Breakfast at the hotel. Full day at leisure for independent sightseeing, shopping and browsing. (B)
- Day 8 – AMSTERDAM - BOSTON:** Breakfast at the hotel. After we will transfer to airport for our flight to Boston’s Logan International Airport via layover, with full meal and beverage service available while in flight. (B).

OUR 8-DAY/6-NIGHT AMSTERDAM CITY TOUR INCLUDES / EXCLUDES THE FOLLOWING:

<p>Tour Inclusions:</p> <ul style="list-style-type: none"> • Round trip international/regional air fare (subject to confirmation) • All air taxes, fees and fuel surcharges (subject to change) • 6-nights of accommodations • Welcome dinner at local restaurant • Current city taxes, if any (subject to change) • Breakfast daily (B), and meals as specified • City tour and Hospitality desk on Amsterdam arrival • Porterage at hotels of 1 large suitcase per person • Tips to bus driver and guides for included tours only 	<p>Not Included:</p> <ul style="list-style-type: none"> • Meals not specified • Beverage when not specified • Costs for optional tours/excursions • Anything not listed under the inclusions • Incidental personal expenses • Tip for hotel housekeeping (typ. 1€/pp/day) ♦ Optional Course Related Tours and Events <i>(not expected to exceed \$200 in total cost)</i>
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A \$400 DEPOSIT IS DUE UPON RECEIPT OF FLYER ---- THE BALANCE IS DUE APRIL 20, 2018.

RESPONSIBILITY: Durgan Travel Service and their agents, in accepting bookings for this tour, clearly stipulate that they are not liable for faults or defaults of other companies and persons that may be used in the carrying-out of the tour services, also for accidents, baggage losses, delays, or cancellations, strikes, political unrest, riots, and acts of God and war, and changes in schedules. In the event it becomes necessary or advisable, for the comfort or well-being of the passengers, or for any reason whatsoever, to alter the itinerary or arrangements, such alterations may be made without penalty to the operator. Additional expenses, if any, shall be borne by the passengers. The right is reserved to withdraw the tour due to insufficient participation or for any reason whatsoever; also to decline to accept or to retain any person as members of the tour. The airlines and bus lines concerned are not to be held responsible for any acts, omissions, or events during the time the passengers are not onboard. The pass contract in use by the airlines or bus companies concerned constitutes the sole contract between the company and purchase of this tour and/or passengers. The issuance and acceptance of receipt tickets and/or tour membership coupons, along with making the initial deposit, shall be deemed to be consent to and acceptance of the foregoing terms and conditions. Durgan Travel is not responsible for any disruption or cancellation of services due to erroneous identification information provided to Durgan Travel by clients.

DURGAN TRAVEL SERVICES POLICIES: I have read and understand the policies listed on this flyer. Prices on this flyer were effective on the date listed below. At the time you purchase your tour, prices may be higher because of increased carrier charges. Any rate changes would be advised at time of final billing. I understand that the airline tickets or air tours I am purchasing are subject to supplemental price increases after the date of purchase due to additional charges imposed by a supplier or government. I acknowledge that I may be charged additional sums by Durgan Travel to offset increased fees, fuel surcharges, taxes, fluctuation in foreign exchange markets or any combination thereof. I hereby consent to any post-purchase price increases and authorize Durgan Travel to charge my credit card for such additional amounts. Additionally I have provided all information as accurately as possible and with the understanding that I may be subject to a cancellation or change penalties of at least \$125 if they are incorrect. **Travel Protection Insurance:** All persons traveling with Durgan Travel Service are offered **Travel Protection Insurance** through **Trip Mate (1-800-888-7292)** if they checked off the "YES" box on the Reservation Form. Please **ONLY** call **Trip Mate** if you have questions about your insurance or your eligibility. The plan covers trip cancellation or pre- or post-trip interruption, and tour operator/cruise line/airline bankruptcy up to the cost of the trip and travel delay up to \$750 (max. \$150 per day). Emergency evacuation is covered up to \$50,000. Accident or Sickness Medical Expense is covered up to \$25,000. Lost or stolen baggage/personal effects are covered up to \$2500. Baggage delay (24 hours or more) up to \$250 reimbursement, and death or dismemberment benefit \$25,000 max. **Durgan Travel encourages the purchase of the travel protection plan.** Trip insurance protects against the unexpected! No one signs up for a trip thinking they are going to have to cancel or have an accident or illness and have to return home early. Trip Mate's "soup to nuts" travel protection plan covers many potential problems. You can protect your travel investment at a very affordable group rate – take peace of mind with you when you travel. Cover your vacation investment, your belongings, and most importantly, you. The Durgan Travel Service Travel Protection Plan is your ticket to worry-free travel. Before you purchase travel insurance, we recommend that you carefully review the plan information. Please Note: Plan benefits, limits, and provisions may vary by state jurisdiction. To review full plan details online, go to: www.tripmate.com/wpTPG02. **This plan is underwritten by: United States Fire Insurance Company**, Eatontown, NJ. Benefits are administered by: Trip Mate, Inc. *, 9225 Ward Parkway, Suite 200, Kansas City, MO, 64114, 1-800-888-7292 (*in CA, dba Trip Mate Insurance Agency).